

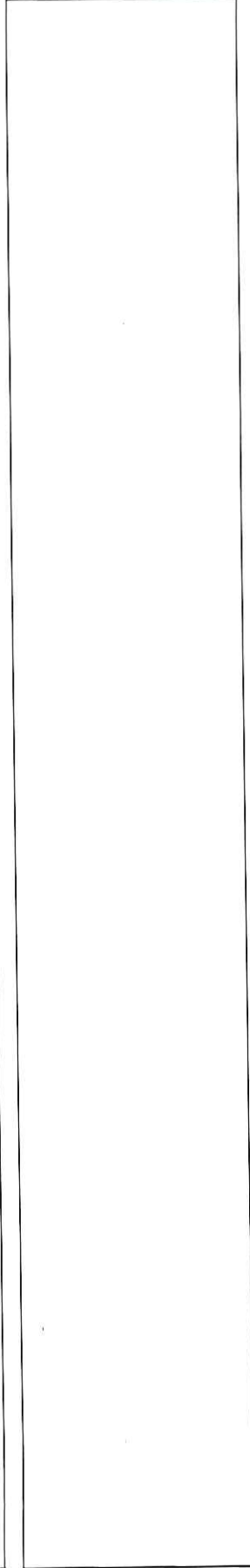
LIMPOPO PROVINCE
BACK TO BASICS PROGRESS REPORT 2017/2018
SEKHUKHUNE DISTRICT MUNICIPALITY
EPRHAIM MOGALE LOCAL MUNICIPALITY
TERM: FIRST QUARTER (JULY-SEPTEMBER 2017)
DATED: 16 OCTOBER 2017

B2B
BACK TO BASICS
SERVING OUR COMMUNITIES BETTER

Back to Basics
Serving Our Communities Better!

- Putting people first and engaging with communities
- Delivering basic services
- Good governance
- Sound financial management
- Building capabilities

Document's on the Back to Basics can be found here: <http://www.csqta.gov.za/summit2016/>



NO	Key focus area	Baseline/ Status	KPI for reporting	Expected Output	Recommended Actions	Timeframes	Progress to date	Challenge	Mitigation
1	PUTTING PEOPLE FIRST								
1.1.	Public Participation/ community engagement	09 Public Participations and Stakeholder Engagement Conducted - Annual Report 2015/16 - Back to School Opening Campaign - MPAC Annual Report 2015/16 Public Hearing - SOMA - Annual Ward Committee Conference 2016/17 - IDP Review 2016/17 - Draft IDP/Budget 2016/17 - Ward Committee Induction - General Valuation Roll 100% of issues raised resolved	Number of public participation meetings held (Imbizos)	04 public participation meetings	To coordinate imbizos to give feedback to communities on service delivery and to consult on IDP/BUDGET matters	30 June 2018	No meeting was held during the 1 st quarter	program not adopted	Draft program to be table during next council sitting
1.2.	Communication	Communication strategy was in place 1 communication awareness	Number of issues raised and resolved Communication strategy in place Number of communication event held	100% resolve of all issues raised 1 Communication strategy review 1 communication awareness event held	Address all issues raised Review strategy Hold Communication awareness event	30 June 2018 31 December 2017 31 December 2017	No meetings held No strategy in place No event conducted	None No new communication strategy No program was in place	Draft program to be table during next council sitting Draft strategy to be table to council Redrafting awareness events program None
1.3.	The existence of the required number of	16 wards committees re-established and fully functional	Number of functional ward committees	16 ward committee functional	Ward Committees re-established	30 June 2017	16 established	None	None

NO	Key focus area	Baseline/ Status	KPI for reporting	Expected Output	Recommended Actions	Timeframes	Progress to date	Challenge	Mitigation
	functional Ward Committees.	48 ward committee meetings held 48 ward committee reports available	Number of ward committee meetings held Number of ward committee reports submitted to speakers office	16 x 3 ward committee meetings held 16 x 3 ward committee reports submitted to speakers office	Ward Committees re-established Ward Committees re-established	30 June 2017 30 June 2017	48 meetings held 48 ward committee reports available	None None	None None
1.4.	Batho Pele Service Standards Framework for Local Government	Batho Pele committee not in place Batho Pele service standards is in place. 2 x events held per financial year	Batho Pele committee in place and functional Monitoring the implementation of Batho Pele service standards Number of Batho Pele event held per financial year	Enhancement of Batho Pele principles. Significant Improvement in the implementation of Batho Pele service standards 2 x Batho Pele event held per financial year	Hold continuous Batho Pele committee meeting per quarter Hold continuous committee meetings to advocate adherence to implementations of Batho Pele service standards Hold 2 x events per financial year	Ongoing Ongoing Ongoing	2 Batho Pele committee meeting held 2 meetings held No budget for the event	None None No budget available	None None Planned departmental wellness events
1.5.	Customer Care	4 Quarterly Customer Complaint reports available 26 received and 26 resolved Manual system in place Continuous check on issues raised	Functional Complaint management system in place Number of complaints registered and resolved. • Manual files • Suggestion boxes • Suggestion book Number of Other type of complaint management system used	Functional Complaint management system in place To resolve all complaint registered 1 electronic complaints management system Other type of complaint management system used	To keep the register of complaints received and ensure referral to relevant departments. To make follow up with relevant department on the referred complaint. To procure an electronic complaints management system for prompt responses Regularly check with the hollines if there are issues raised against the municipality	Ongoing Ongoing Ongoing Ongoing	Register available All cases resolved suggestions boxes and book available only available at finance building Checked on regular basis	No specific official to concentrate on Customer Care None No complain books in other services point None	Place one staff member during this quarter and create a permanent position of Customer care Developing a Customer care desk to attend and resolve all queries Have books in all service points None

NO	Key focus area	Baseline/ Status	KPI for reporting	Expected Output	Recommended Actions	Timeframes	Progress to date	Challenge	Mitigation
1.6.	The regularity of community satisfaction surveys carried out	1 Community satisfaction survey conducted	Community satisfaction survey conducted	Credible Community satisfaction survey	To conduct a community satisfaction survey	31 March 2018	Engaged with STATSA	No Budget available	Move to next financial year or Sekhukhune District to champion that or jointly with other municipality within the district
1.7.	Community protest	3 community protests happened against the municipality. 6 Issues were raised during the protests Water, graveyard, roads, electricity, writing off debts, sewerage, mall, residential sites	Number of community protest against the municipality Number of issues raised resolved	100% Reduced community protests against the municipality 100% Prompt response to Issues raised	Deepen democracy by maximising community participation Implement municipal service standards	Ongoing Ongoing	no protest directed to municipality, but to removal of settlement by mine No protest relating to the matters	Illegal Occupation of land None	Continuously engaging the community and the mine None
2	BASIC SERVICES DELIVERY AND INFRASTRUCTURE								
2.3.	MIG Expenditure	100% MIG was spent	Percentage of MIG expenditure	100% MIG expenditure	Full expenditure of the MIG Grant on provision of safe and quality roads.	30 June 2018	11.38%	EIA for Mamphoko sports complex delayed the start of the project.	EIA Application to be expedited.
2.4.	Electricity	33 181 households have access to electricity (stats 2016+eskom projects) 81 households with new electricity connections	Number of households with access to electricity Number of households with new electricity connections	33 438 households with access to electricity 257 households with new electricity connections	ESKOM to implement and complete projects Increase the electricity access by 257 households.	30 June 2018 30 June 2018	Last village, Manthole, was energised. 8 projects waiting for contractor appointment ESKOM busy with appointment of contractors	Slow ESKOM process. Five of the projects was already designed last year and was then deferred. No details from ESKOM on post connections. Slow ESKOM process.	Request ESKOM to proceed with appointments. Request ESKOM to provide post connection details. Request ESKOM to proceed with appointments.
		100% of 1056 streetlights maintained	Number of street light maintenance	100% of 1056 streetlights maintained	Maintenance according to program.	Quarterly	100%	No stock in stores for 18 months	Speedup the SCM process.

NO	Key focus area	Baseline/ Status	KPI for reporting	Expected Output	Recommended Actions	Timeframes	Progress to date	Challenge	Mitigation
		1 Traffic light off for 2 days 3 illegal connections were detected	Number of traffic lights maintained Number of illegal connection identified	1 Traffic light maintained All illegal electrical connections removed	Monitor operation and repair if necessary Identify illegal connections through deviation reports and apply the by-law.	Daily Quarterly	100% operational No illegal connections. Deviation report investigations was done	None No prepaid deviation report available as requested last year.	None Request Finance department again to create report.
		7.8%	Percentage of electricity losses	Management of electricity losses to stay <10%	Manage losses	Quarterly	Losses was 8% for the last Financial year and 6.85% losses to date for the new year.	New meter reader contractor appointed with challenges.	Assist contractor and verify readings and deviations.
		1 Planned interruption/customer	Number of electricity interruptions reported and attended	All Municipal supply interruptions attended to	Respond to interruptions as soon as possible.	Ongoing	No interruptions	None	None
2.5.	Free basics services	01 Indigent register	Updated indigent register in place	Updated indigent register in place	To engage with CDWs to review indigent register annually	Ongoing	New forms distributed and now busy with capturing data	None	None
		1950	Number of beneficiaries registered to received Free Basics services	1950 beneficiaries registered to receive Free Basics services	To engage with CDWs to identify needy beneficiaries for a credible indigent register	Monthly	New forms distributed, busy with capturing data	None	None
		1950	Number of beneficiaries received Free Basic electricity	To provide free basic electricity according to the indigent Register	1950 beneficiaries received free basic electricity	Monthly	New forms distributed, busy with capturing data	None	None
		Water provision by the District	Number of beneficiaries received Free Basic water	Number of beneficiaries received Free Basic water	SDM to provide with information	Monthly	SDM to provide with information	SDM to provide with information	SDM to provide with information

NO	Key focus area	Baseline/ Status	KPI for reporting	Expected Output	Recommended Actions	Timeframes	Progress to date	Challenge	Mitigation
		Sanitation provision by the District	Number of beneficiaries received Free Basic sanitation	Number of beneficiaries received Free Basic sanitation	SDM to provide with information	Monthly	SDM to provide with information	SDM to provide with information	SDM to provide with information
		None	Number of beneficiaries received Free Basic waste removal	100% Provision of Free Basic Waste Removal	Refuse removal not finalised according to Indigents	30 June 2018	No refuse indigent implementation	Refuse removal not finalised according to Indigents	Indigenous register to be finalised
2.6.	Roads and Storm water	160.65km	Km of roads upgraded from gravel to tar	4.05km to be constructed.	Construction of safe and quality roads.	30 June 2018	Project in progress: Letebejane/Ditholon g- contractor busy with mass earthworks. Dichoeung: Contractor busy with establishment. Ngwalemong: Contractor busy with base for 1km.	None	None
		0.0km	Number of road km gravelled	0.0km of road to be gravelled	Provision of proper and accessible roads	30 June 2018	0.0	None	None
		1487.075km	Number of road km bladed	1300km of road to be bladed	Provision of proper and accessible roads	30 June 2018	525.6km	None	None
		4355.30km	Number of m2 of surfaced roads maintained	1200m2 of surfaced road to be maintained	Provision of proper and efficient maintenance of roads	30 June 2018	1263.48km	None	None
		None	Theft of infrastructure	Theft of infrastructure	Raise awareness with stakeholders	Ongoing	None	None	None
2.8.	Waste Management	5619	Number of household have access to waste	5619 households access to refuse removal	To provide sustainable refuse collection services	Once per week	5619	None	None

NO	Key focus area	Baseline/ Status	KPI for reporting	Expected Output	Recommended Actions	Timeframes	Progress to date	Challenge	Mitigation
		550	collection once per week Number of households with access to waste collection in rural areas	Access to Waste collection in rural areas with containers at Leeufontein new RDP, Manapjane ,Mamphogo and Mokganyaka villages	To provide sustainable refuse collection services	Once per week	Bulk container placed at strategic areas and estimated households of 600 have access to these bins for refuse disposal	Awareness to usage of bins by the relevant households	Awareness to the households through ward councillor meetings
		1 (One Landfill site)	Number of license land fill site	1 licensed compliant land fill site	To ensure Compliance to the landfill site licence	30 June 2018	Compliance audit will take place in Dec 2018. Busy addressing ground water monitoring	Funding for weighbridge and landfill compactor unit and cell lining as per R 636 which regulates the lining of new cells must be installed before using of cells	Budget in 2018 and also apply for MIG funding under waste
2.10.	Human Settlements	Housing beneficiary list was in place	Housing beneficiary list in place	Provide Housing beneficiary list	Coordinates with CoGHSTA for housing allocation	30 JUNE 2018	Housing beneficiary list was in place	None	None
		400	Number of RDP houses backlog	6600 RDP houses backlog	Coordinates with CoGHSTA for housing allocation	30 JUNE 2018	600 RDP houses allocated by CoGHSTA	CoGHSTA takes long on appointing housing developers	follow up with CoGHSTA
		400	Number of RDP houses allocated	600 Construction of RDP houses allocated	Coordinates with CoGHSTA for housing allocation	30 JUNE 2018	600 RDP houses allocated by CoGHSTA	CoGHSTA takes long on appointing housing developers	follow up with CoGHSTA
3	SOUND FINANCIAL MANAGEMENT								
3.1	Audit Outcome	Qualified Audit Opinion	Obtained Clean Audit Opinion	Improved AG opinion	Improvement in the audit outcome for 2016/2017 financial year	30 November 2018	2016/2017 financial year audit still on process	None	None
		2016/17 AFS and APR	Submission of AFS and APR within time frame	Submission of AFS and APR within time frame	To submit AFS and APR within time frame	31 August 2018	2016/17 AFS and APR submitted within time frame	None	None

NO	Key focus area	Baseline Status	KPI for reporting	Expected Output	Recommended Actions	Timeframes	Progress to date	Challenge	Mitigation
		84 findings	Number of AG findings raised	100% Reduced AG findings raised	To reduce AG findings in the audit outcome for 2016/2017 financial year	30 June 2018	2016/2017 financial year audit still on process	None	None
		84 findings	Number of AG finding resolved	100% of AG finding resolved	To resolve all findings in the audit outcome for 2016/2017 financial year	30 June 2018	2016/2017 financial year audit still on process	None	None
3.2	Irregular Expenditure	139 407 090	What is the amount of irregular expenditure	100% Reduced irregular expenditure for 2016/17	Comply with the SCM procurement checklist	31 July 2018	SCM procurement checklist in place and implemented. Irregular expenditure reduced to 2.4 Million	None	Adhere to SCM procurement checklist
		None	Is the irregular expenditure investigated and reported to the MEC	Report to the MEC irregular expenditures	None	31 July 2018	irregular expenditure investigated by MPAC and MPAC report was submitted to Council	None	None
3.3	Budget Credibility	16/17 budget was not credible	Compile a credible budget	1 Credible budget with reconciling A Schedules	Compile a credible budget in terms of treasury assessment	31 May 2018	IDP/budget process plan has been tabled to council in preparation of 2018/2019 credible budget	None	None
		16/17 Budget is cashed back: <ul style="list-style-type: none"> • Approved budget surplus 45 726 000 • Budget adjustment 48 003 000 • Approved exp 835 129 000 • Approved exp 892 708 000 	Cashbacked Budget (R143 417 000)	Cashbacked budget for 2017/18	Compile a credible cash backed budget	31 May 2018	The municipal budget is cash backed.	None	None
3.4.	Spending on capital budget	Capital budget spending 73% (122946203.60 /168289955.38	capital budget excluding MIG funds 56% (R26	100% Spending on capital budget excluding MIG funds	Speed up the process of appointing contractors	Ongoing	capital budget excluding MIG funds is at 4%	None	None

NO	Key focus area	Baseline/ Status	KPI for reporting	Expected Output	Recommended Actions	Timeframes	Progress to date	Challenge	Mitigation
3.5.	Revenue collection	<ul style="list-style-type: none"> 75% revenue has been collected against the billed (fourth quarter) 80.8% (Annual Average) 	518 710/R14 857/654) Percentage of own revenue collected against the billing	100% of own revenue collected against the billing	<ul style="list-style-type: none"> Enforce the credit control and debt collection policy on rates (recovery of outstanding amounts from tenants). Issue letters of demand Update/cleanse consumer data 	Ongoing	75.39%	Not achieved. MSCOA rollout affected the timing on billing as billing was delayed and such affected timing on payments received as clients received statements on dates that are not usual and therefore could not perform cut offs.	Continue to implement the Credit Control and Debt collection policy and conduct awareness for payment of municipal services
3.6.	Personnel budget	49%	Percentage of budget spent on personnel 90%	100% of budget spent on personnel	Speed up appointment in vacant positions	Ongoing	25% Percentage budget spent on personnel	None	None
3.7.	Liquidity and cash balances.	Only Defaulting on Eskom account still evident, affordability of cash flow on month end	Payments to large creditors on a quarterly basis e.g. ESKOM	Paying Eskom on a quarterly basis.	To make arrangements with ESKOM in the payment of debts	Ongoing	Eskom accounts paid on time	Incorrect invoices received from Eskom.	Eskom to correct all incorrect invoices and municipality to pay the invoice while disputing them.
3.8.	The extent to which debt is serviced.	N/A	Number of debt serviced	Number of debt serviced	To continue to service the DBSA loans up to 31 st March 2018	Ongoing	N/A	None	None
		N/A	List and amount of services provider debt serviced	List and amount of services provider debt serviced	To ensure no defaulting on existing DBSA loans	Ongoing	N/A	None	None
3.9.	Efficiency and functionality of supply chain	3 supply chain committees in place	Number of supply chain committees in place	3 supply chain committees in place	To ensure proper implementation of SCM processes	Ongoing	3 supply chain committees in place	None	None


NO	Key focus area management and political interference	Baseline/ Status 39	KPI for reporting Number of tenders awarded within 90 days	Expected Output 33 of tenders to be awarded within 90 days	Recommended Actions To ensure proper implementation of SCM processes	Timeframes Ongoing	Progress to date 12 tenders were advertised and 04 are appointed. 02 are re-advertised.	Challenge Appointment process for advertised tenders overlapped to the second quarter	Mitigation None
4	GOOD GOVERNANCE								
4.1.	Council Stability	Stable Council	Council stability status	Stable Council	Adherence to council schedules	Quarterly	Non- adherence to the schedule	Interruptions by other governance programs and death of Council Manager	adhere to the schedule
		4 Ordinary Council meetings held	Number of ordinary council meeting held	04 ordinary council meetings	One Ordinary Council meeting per quarter	Quarterly	1 Ordinary Council meetings held	Meeting postponed due to Rabies Day celebration with Depts. of Agriculture and Health and death of Council Support Manager	Meeting held on the 3 October 2017
		Special Council meetings held	Number of special council meeting held	special council meetings held where need arises	Special meeting called to discuss urgent matters	Monthly	3 Special Council meetings held	None	None
4.2.	Performance Audit Committee	Performance audit committee functional	Appointed Audit and Performance committee in place	1 Functional Performance audit committee	Adhere to the annual program	June 2017	Performance audit committee is functional	None	None
		04 Performance audit committee meetings held	Number of audit and Performance committee meetings held	4 Performance audit committee meetings held	Adhere to the annual program	June 2017	01 Performance audit committee meetings held	None	None
4.3.	MPAC	MPAC was functional	Functionality of MPAC	1 Functional MPAC	Committee functionally maintained	June 2017	Functional	None	None
		2 MPAC meetings	Number of MPAC meetings held	2 MPAC meetings held	1x meeting per quarter	Quarterly	1 MPAC meeting held	None	None
		2 MPAC investigations	Number of investigation conducted by MPAC	2 MPAC investigations held	1x investigation per quarter	Quarterly	1 investigation on wasteful & irregular , report submitted to council	Understaff staff	Appoint Researcher and coordinator

NO	Key focus area	Baseline Status	KPI for reporting	Expected Output	Recommended Actions	Timeframes	Progress to date	Challenge	Mitigation
4.4.	Anti-Fraud and Corruption policies and committee	Anti-Fraud and Corruption policies and committee in place	Anti-Fraud and Corruption policies and committee in place	Anti-Fraud and Corruption policies and committee in place	A functional Risk Management Committee, holding meeting developing oversight report	Ongoing	Risk Management Committee which is also responsible for overseeing fraud and corruption activities held meeting on 15 August 2017.	None	None
		80% fraud risk mitigating actions implemented within the targeted timeframes	% of fraud risk mitigating actions implemented within the targeted timeframes	100% of fraud and corruption cases report and investigated	Resolve fraud and corruption cases reported and investigated	Quarterly	Due to fraud risks register that is not yet approved, no follow ups have been made on mitigating factors.	Audit Committee meeting still to take place.	Submit fraud risks registers to the Audit Committee meeting for review and to the Council for approval.
		04 fraud and corruption awareness campaigns held	Number of fraud and corruption awareness campaigns held	04 fraud and corruption awareness campaigns held	Hold fraud and corruption awareness campaigns quarterly	Quarterly	Fraud and corruption awareness campaigns was conducted on 21 September 2017.	None	None
4.5.	IGR structures	02 District and 02 Provincial IGR Structures	Number of IGR structures in place	IGR structures in place 1. Speakers Forum 2. Mayor's Forum 3. MM Forums 4. Communication Forum 5. CFO Forum	Functional structures attended per invitations	Quarterly	Meetings attended as per schedule	None	None
		05 IGR meeting attended	Number of IGR meeting held	100% attendance of IGR meeting held	Attend IGR meetings per invitation	Quarterly	Meeting attended to as per schedule and invitations	None	None
4.6.	Traditional Council	5 Traditional Leaders in Council, two passed on	Number of traditional leaders participated in council meetings	3 Traditional Leaders in the municipal area participated in council	Good relations with traditional leaders	Monthly	One Traditional Leader participating in council activities	Two not attending meeting, two awaiting formal inauguration	Keep inviting and engaging them

NO	Key focus area	Baseline/ Status	KPI for reporting	Expected Output	Recommended Actions	Timeframes	Progress to date	Challenge	Mitigation
5	BUILDING CAPABLE INSTITUTIONS AND ADMINISTRATIONS								
5.2.	Vacancies	30 Vacant post	Number of budgeted vacant posts.	Filling in of all 30 budgeted vacant posts.	Advertise all vacant posts both Internally and Externally	31 March 2018	3 post filled, 7 advertised, ongoing progress	Over staff and need to place other staff members	Working on placement of other staff members
		1 section 54A&56 managers posts vacant	Number of section 54A&56 managers posts vacant	1 section 54A&56 managers posts vacant	To fill vacant Section 54A&56 managers posts	30 June 2018	5 Section 56 Managers posts filled and 1 vacant	Taking long time in filling positions	Adhere to regulations timeframe on filling of posts for senior managers. Shortlisted, awaiting vetting
5.3.	Competency	Section 54A &56 Managers are Competent in MFMA and CPMD Programs	Number of Section 54A&56 Managers appointed have minimum MFMA/ MSA competency requirements	5 Section 54A&56 Managers appointed have minimum MFMA/ MSA competency requirements	To have competent and qualified officials in the municipality	30 June 2018	4 Directors completed, MM registered, 5 Managers register with UP	None	Make sure that all Managers completed competence as required
5.4.	Technical Capacity	Director Infrastructure, Manager Electrical, Manager Road and Storm Water ; and PMU Manager appointed	Number of employees in the technical department with technical skills e.g. engineers, and technicians	7 employees in the technical department with technical skills e.g. engineers, and technicians	To have employees with technical capacity for effective service delivery to communities and speedily implementation of MIG projects	30 September 2017	6 employees with technical skills.	One resigned	Post advertised, shortlisted, awaiting vetting report
		95 municipal officials trained in line with WSP	Number of municipal officials to be trained in line with WSP	100 of municipal officials to be trained in line with WSP	To have employees trained according to their relevant job descriptions for effective service delivery to communities	30 June 2018	9 municipal officials trained in line with WSP	Vacant post of Skills Development Officer to champion the process	Recruitment process on, post re-advertised
5.5.	Local Labour Forum (LLF)	03	Number of annually LLF meetings to ensure sound effective labour relations	12 LLF meeting annually to ensure sound effective labour relations	To reconstitute the LLF	30 June 2018	LLF reconstituted, attendance improved	None	None

NO	Key focus area	Baseline/ Status	KPI for reporting	Expected Output	Recommended Actions	Timeframes	Progress to date	Challenge	Mitigation
5.5.	Realistic and affordable municipal organograms	1 municipal organogram in place	Number of Organizational structure approved by council Aligned with IDP/Budget	1 Organizational structure approved by council Aligned with IDP/Budget	Review organisational structure and align to the IDP and Budget by 30 June 2018	31 May 2018	Program adopted by Council	None	None
5.6.	Annual report	Annual Report was compiled and approved by council on the 31 st of March 2016 and submitted to Coghsta and office of the Auditor-General	Number of annual report compiled, adopted and submitted within the timeframe	1 annual report compiled, adopted and submitted within the timeframe	Compile annual report for 2016/17 financial year, adopted and submitted to MEC within the timeframe	31 January 2018	Busy finalising the Draft Annual Report for 2016/2017	None	None
5.7.	MPAC oversight report	The oversight report was compiled and submitted to relevant authorities	Number of oversight compiled, adopted and submitted within the timeframe	1 Oversight report compiled, adopted and submitted within the timeframe	oversight compiled, adopted and submitted within the timeframe	31 March 2018	Busy finalising the Draft Annual Report for 2016/2017	None	None
6	LOCAL ECONOMIC DEVELOPMENT								
6.1	EPWP	174 LED job opportunities created	Number of EPWP job opportunity created	384 EPWP job opportunities created	Provision of efficient job opportunities	30 June 2018	100 EPWP Non-State Sector participants appointed and 91 participants appointed through grant	None	N/A
6.2	CWP	1056 CWP job created	Number of CWP work opportunity created	CWP job opportunity created	Provision of efficient job opportunities	30 June 2018	121 CWP participants appointed	None	N/A
7	SPATIAL RATIONAL								
7.1	SPLUMA	1 approved By law	Number of Gazetted SPLUMA By-law	1 Gazetted SPLUMA By-law	Ensure the content of the working documents is through. EPMLM By-Laws, Revised SDF,	June 2017	Implemented	None	N/A

NO	Key focus area	Baseline/ Status	KPI for reporting	Expected Output	Recommended Actions	Timeframes	Progress to date	Challenge	Mitigation
7.2	Spatial Development Framework (SDF)	1 approved SDF	Council Resolution and Gazette Number	1 Gazetted SDF	Revised Town Planning Scheme Ensure the content of the working documents is through and aligned to SPLUMA, 2013	May 2018	Project Inception Phase Completed	None	N/A
7.3	Land Use Scheme (LUS)	1 approved LUS	Council Resolution and Gazette Number	1 Gazette LUS	Ensure the content of the working documents is through, and aligned to SPLUMA, 2013	March 2018	Project Phase 1 & 2 Completed	None	N/A


M.M. MATHEBELA
MUNICIPAL MANAGER

DATE: 13/10/2017